West Hoathly Bowls Club RINK BOOKING SYSTEM .

IMPORTANT - Log in to the Bowls Club Web Home Page. If you don't you will not see the RINK BOOKING option below the heading picture.



If you click on RINK BOOKING it will take you to the new system, where you need to click on SIGN IN.

WEST HO	A SIGN T								
Return To Today	k				Sea	r ch Date 1 18/05/2022		Go Next Week>	
		Monday 16th May 2022	Tuesday 17th May 2022	Wednesday 18th May 2022	Thursday 19th May 2022	Friday 20th May 2022	Saturday 21st May 2022	Sunday 22nd May 2022	
MORNING	J.								
SESSION	2								
9.30AM-	3						BOOKED		
то	4						BOOKED		
12:00PM	5		BOOKED						
	6		BOOKED						
AFTERNOON	1		MAINTENANCE		MAINTENANCE		MAINTENANCE		
SESSION 1	2		MAINTENANCE		MAINTENANCE		MAINTENANCE		
12.00PM	3		MAINTENANCE		MAINTENANCE		MAINTENANCE		
то	4		MAINTENANCE		MAINTENANCE		MAINTENANCE		
2.00PM	5		MAINTENANCE		MAINTENANCE		MAINTENANCE		

The first time you do this you need to register your details, which will go to the ADMINISTRATOR (Glyn Lyford) for approval (wait for the e-mail to say it's been approved). Click on I am not a Robot and then REGISTER NOW.

When you have been approved, enter your Username (usually your first and last name in lower case – e.g. joebloggs) and the password you set when registering.

WEST HOATHLY B	OWLS CLUB RINK DIARY		HOME CONTACT	
	WELCOME TO WES	T HOATHLY BOWLS (IK DIARY	CLUB	
Already Registere	ed. Login here	Not Registered. Pl	ease Sign Up	
User Name	0	First Name	Last Name	

Email

Select Club

Select Gender

I'm not a robot

REGISTER NOW

Password

Confirm Password

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You are now	free to book	rinks and	sessions	

Forgot your Password?

There are 4 possible sessions every day -

• GAMES AFTERNOON SESSION - From 2pm to 5:45pm for Friendly and other afternoon Club Games (These will require a number of rinks, so check the Fixture diary)

For General use :-

Password

- 1. Morning Session From 09:30 to 12pm rinks 1-6 ACROSS
- 2. Afternoon Session 1 From 12pm to 2pm Rinks 1-6 Up and Down from the Pavilion (Note: Maintenance may be scheduled during Afternoon Session 1.)
- 3. Afternoon Session 2 From 2pm to 5:45 pm Rinks 1-6 Up and Down from the Pavilion
- 4. Evening Session From 6pm to 9pm rinks 1-6 ACROSS

WEST HOATHLY BOWLS CLUB RINK DIARY

RINK BOOKING | MY PROFILE | CONTACT | & LOGOUT

Welcome Admin .

≣ Diary 🗎 🗂 Calenda	ır			Search Date				
Previous Week	< <u>Return To Today</u> >							Next Weel
		Monday 08th Apr 2024	Tuesday 09th Apr 2024	Wednesday 10th Apr 2024	Thursday 11th Apr 2024	Friday 12th Apr 2024	Saturday 13th Apr 2024	Sunday 14th Apr 2024
MORNING	1							
SESSION	2							
9.30AM-	3							
то	4							
12:00PM	5							
	6							
AFTERNOON	1		MAINTENANCE		MAINTENANCE		MAINTENANCE	
SESSION 1	2		MAINTENANCE		MAINTENANCE		MAINTENANCE	
12.00PM	3		MAINTENANCE		MAINTENANCE		MAINTENANCE	
то	4		MAINTENANCE		MAINTENANCE		MAINTENANCE	
2.00PM	5		MAINTENANCE		MAINTENANCE		MAINTENANCE	

Scroll down

WEST HOATHLY BOWLS CLUB RINK DIARY							
				Welcome Admi			
то	4	MAINTENANCE	MAINTENANCE	MAINTENANCE			
2.00PM	5	MAINTENANCE	MAINTENANCE	MAINTENANCE			
	6	MAINTENANCE	MAINTENANCE	MAINTENANCE			
GAMES	1						
AFTERNOON	2						
SESSION	3						
2.00PM	4						
-	5						
5.45PM	6						
EVENING	1						
SESSION	2						
6PM	3						
-	4						
9.00PM	5						
	6						
				WEST HOATHLY BOWLS CLUB			

You can enter bookings for the current and future weeks.

Click on rink(s) (1-6) within the Day and Session you want. Be aware that not all Friendly games may have been entered, so just check the Fixture list and see how many rinks will be free.

Choose a free rink - unavailable rinks will show as booked (or if it's a County / National comp, pick 2 rinks for opposition choice).

Name your opponent – this can be anything from County /National to practice.

Note :- If booking more than one rink for choice or you want a provisional booking (e.g. booking multiple rinks or dates offered to opponents) click on Provisional booking and specify how many days before you have to firm up on the choice.

If you tick Provisional , you will be reminded to confirm after the given number of days, or you lose the slot.

Then click on REQUEST SLOT.

BOOK YOUR SLOT					
	GAMES AFTERNOON SESSION 2.00PM				
TUESDAY 9TH APRIL 2024	5.45PM				
Q ADMIN. (ADMINISTRATOR)				
CHOOSE SLOT(S) *	CHOOSE GAME NAME *				
3-	Roll-up	~			
ADDITIONAL INFORMATION:					
NAME OF THE OPPOSITION *					
Chrissie Lyford					

You will get Email confirmation of all your actions – Bookings, changes and deletions....

≣ Diary 🛗 Ca	end	ar			Se	arch Date		
					đ	22/05/2022		Ga
Previous Weel	ç			< <u>Return</u>	To Today >			Next Wee
		Monday 16th May 2022	Tuesday 17th May 2022	Wednesday 18th May 2022	Thursday 19th May 2022	Friday 20th May 2022	Saturday 21st May 2022	Sunday 22nd May 2022
ORNING	1							Glyn L. Singles practice - Provisional
SESSION	2							
9.30AM-	3						Glyn L - Singles - Dave D County Comp	
то	4						Glyn L – Singles – Davo D County Comp	
12:00PM	5		Glyn L - Roll up - Coaching					
	6		Glyn L - Roll up - Ceaching					

You will get an acceptance message and your slot will be bookedsee Sunday Morning – rink 1.

Example EMAIL for a provisional booking

To: Glyn Lyford <u>glynlyford@gmail.com</u> **Subject:** Provisional Rink Booking

Hello,

This Rink Booking is provisional.

Please confirm it within 3 days otherwise it will be auto cancelled.

To confirm booking click here

Confirmation of rink booking as below

Name :	Glyn Lyford
Email :	glynlyford@gmail.com
Game Name :	Singles
Opposition :	practice
Booking Date :	22/05/2022
Time Slot :	Morning Session 9.30am- to 12pm
Slot Number :	1 - (Slot = rink !)#
Regards, West Hoathly Rink Diary www.westhoathly.rinkdiary.co.u	k

To Cancel an unwanted booking , click on it. Then click on DELETE SLOT

SUNDAY 22ND MAY 2022 MORNING SES 9.30AM- TO 12:00PM	SION
GLYN LYFORD (WEST HOATHLY BOWLS CLUB)	
GAME NAME *	
Singles	~
ADDITIONAL INFORMATION:	
	11
NAME OF THE OPPOSITION (OR PRACTICE) *	
practice	

The system will confirm your Deletion....

Hello,

A Rink booking has been deleted.

Details are as follows:

Name :	Glyn Lyford
Email :	glynlyford@gmail.com
Game Name :	Singles
Opposition :	practice
Booking Date :	22/05/2022
Time Slot :	Morning Session 9.30am- to 12:00pm
Slot Number :	1

Regards, West Hoathly Rink Diary www.westhoathly.rinkdiary.co.uk Any queries – contact Glyn (by E-mail preferably <u>glynlyford@gmail.com</u>) and let me know the nature of your problem.